



Girl Scouts®

**GIRL SCOUTS OF MICHIGAN SHORE TO SHORE
JOB DESCRIPTION**

POSITION: After School Educator/Facilitator

NON-EXEMPT

REPORTS TO: Outreach Services Manager

POSITION SUMMARY:

Responsible for the implementation of Girl Scout after school program in 2-3 elementary and middle schools in the Greater Grand Rapids area throughout the school year. Educators will serve on teams and may work between 2-5 days per week depending on availability.

SALARY: \$10.00 per hour, plus mileage

ACCOUNTABILITIES:

1. Facilitate a one-hour program to girls in The LOOP and other after school programs.
2. Create/update curriculum for after school program for following school year.
3. Attend after school staff meetings.
4. Attend after school staff training and enrichments.

QUALIFICATIONS:

1. Believe in the Girl Scout concept of open membership.
2. Have access to transportation and willing to travel as the job requires.
3. Knowledge, skills, and experience in the implementation of youth programs.
4. Strong desire to teach girls and encourage their positive development.
5. Be willing to lead activities and speak in front of large groups of girls.
6. Good written and oral communication skills.
7. Human relationship skills and ability to work with and appreciation of people from diverse racial, religious, socioeconomic, abilities, and cultural backgrounds.
8. Sensitivity to cultural/abilities issues.
9. Must be at least 18 years of age.
10. High School Diploma, GED or equivalent experience.
11. Willingness to be trained in CPR/First Aid.
12. Willingness to attend program training sessions.
13. Candidates for employment must undergo a criminal background check.
14. Bilingual Spanish/English desired.

SEND RESUMES & COVER LETTERS TO:

Girl Scouts of Michigan Shore to Shore
c/o Human Resources
3275 Walker Avenue N.W.
Grand Rapids, MI 49544
1-866-566-7434 or
616-784-3341
hr@gsmists.org