



## Bus Service Agreement

### Contact Information

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**Transportation Agency Contact:**

**Girl Scout Volunteer Contact:**

**Date of Service and Trip Details:**

### Safety Guidelines

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\_\_\_\_\_ agrees to provide transportation services for Girl Scouts of Michigan Shore to Shore \_\_\_\_\_ ensuring that the following conditions are met for a fee of \$ \_\_\_\_\_. Payment and cancellation policies as stated on vendor agreement.

- Vehicles are current in their registration.
- State mandated safety inspections have been completed and passed.
- A system of regular maintenance and safety checks on vehicles is in place and obvious defects (such as bald tires) are not present.
- Vehicles are provided in safe operating condition and the vehicle or driver will be replaced if problems develop.
- All vehicles are equipped with first aid kits, emergency lights/reflectors, and fire extinguishers.
- Vehicles are equipped with two-way communication devices in good working order and phone numbers for appropriate contacts are readily available.
- A current certificate of insurance has been received and is on file with Girl Scouts of Michigan Shore to Shore, including worker's compensation and minimum limits of auto liability in compliance with DOT.
- CNT verifies that the Drivers are properly qualified, trained, and licensed and familiar with the vehicle and have an acceptable driving record and experience driving.
- The vehicle has sufficient seating, luggage will not be transported in this vehicle.

**Bus Representative**

**Date**

**GSMISTS Staff Representative**

**Date**